

# Quick Guide to Writing Better With ChatGPT

## What Is ChatGPT?

ChatGPT is a free online writing assistant. Type in a prompt, and it returns polished text—fast.

- 👉 Use it at [chat.openai.com](https://chat.openai.com)
- 👉 Free account, no tech skills needed

---

## What Can It Do?

- Write listing descriptions
- Shorten long text for MLS limits
- Fix grammar and spelling
- Rewrite for buyers or different tones
- Turn notes into clean, professional copy

---

## Prompts You Can Copy & Paste

### ◆ Create a New Listing

"Write a listing for a 3BR, 2BA home in Hilton Head with a fenced yard, open kitchen, and screened porch. Sound inviting."

### ◆ Make It Shorter

"Shorten this to under 500 characters: [Paste text]"

### ◆ Speak to Buyers

"Rewrite this to focus on lifestyle and buyer benefits: [Paste text]"

### ◆ Fix My Writing

"Check this for grammar and make it sound professional: [Paste text]"

### ◆ Try New Versions

"Give me 3 alternate versions of this description: [Paste text]"

---

## Tips for Best Results

- Give details — more input = better output
- Ask again — don't like it? Say: "Try another version."
- Use bullet points or notes — ChatGPT can turn them into full sentences
- Use on your phone or laptop — whatever's easiest

---

## Reminder

You don't need to be tech-sawy. If you can type a text, you can use ChatGPT.

Save time. Sound better. Sell more. 